

IMPORTANT DETAILS

TRANSPORTATION SUGGESTIONS

From the Airport:

- **Reagan National Airport - easiest airport to fly into**
Take a taxicab to the Holiday Inn Rosslyn Westpark Hotel - its approximately a 10 minute drive. Directions will be faxed to you the week before your arrival.
- **Dulles International Airport & Baltimore/Washington Airport**
Using a car service for transportation to and from these airports is your most economic option. Car service providers are listed below.

From the Hotel:

Users typically do not need a rental car during their stay in Arlington. The Holiday Inn Rosslyn Westpark Hotel is in close proximity to our office and most TruckStops Training Course attendees choose to walk, metro or taxi. A metrorail farecard will be provided for your use during your stay in Arlington.

HOTEL

If MicroAnalytics is reserving your hotel room for your stay, the reservation will be confirmed at the Holiday Inn Rosslyn Westpark Hotel. Your confirmation number will be faxed to you a week before your arrival. Upon check-in, please ensure that you provide the credit card to which you would like the room charged. Ask a hotel front desk staff member for your MicroAnalytics welcome packet. Inside you will find directions, maps and some useful information to help make your stay in Arlington a pleasant one.

DRESS CODE

The course is designed to be informal and interactive, so please dress comfortably. A weather report will be faxed to your attention the day before you are scheduled to arrive in Arlington. Please take it into consideration and pack accordingly.

FOOD

Your registration fee includes all snacks served during the course, lunch each day and dinner on the first evening. Please advise us of any dietary restrictions you may have.

CAR SERVICE INFORMATION

Prices below reflect cost for each way (one-way) car-service in a sedan (Lincoln Towncar) with two passengers from Dulles International Airport. Please call the service provider for rates from BWI Airport and/or reservations.

- **Airports by Limo, Inc.** 703.739.0285 \$45 + 15% gratuity
Driver will meet in baggage area with a sign
- **BBC Express** 703.834.1555 \$55 + 15% gratuity + \$15 to greet
Must pay extra in order to be greeted inside
- **A-1 American Limo & Sedan Service, Inc.** 703.241.9861 \$50 + 15% gratuity
Driver will meet in baggage area with a sign